

WERRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 15th May 2017 at 7.00pm

Present: Mrs Ann Dennis (Clerk)

Parish Councillors - Mr Philip Ellacott, Mr Edward Bailey, Mr John Dennis Mrs Helen Price, Mrs Jacqui Walters, Mr Clive Wilton.

Apologies - None

17/38 **Declaration of acceptance** of office were signed by all councillors

All councillors were handed register of interest forms and were reminded about the dates for return of these and the election expenses forms.

17/39 **Election** Mrs Helen Price, chair of the previous council took charge of the meeting to elect the new chair and vice chair.

Nominations for chair - Mrs Helen Price nominated by Cllr. Dennis 2nd by Cllr Bailey. Cllr Price agreed to stand. Vote - all councillors supported this.

Cllr. Price as the new chair took charge of the meeting from this point.

Nominations were asked for Vice Chair – Cllr. Edward Bailey was nominated by Cllr Ellacott and 2nd by Cllr. Walters. Cllr. Bailey agreed to stand. Vote - all councillors supported this.

17/40 **Minutes of previous meeting 6th March 2017** These were approved and signed

17/41 **Matters arising** – Some work had been completed by Cllrs. Ellacott and Dennis on the Grovetown footpath signs. More of the small yellow markers were needed and the clerk was asked to contact the Countryside Access team to source some.

A memorial was considered for the late chairman David Bennett. Suggestions had been a tree but unsure where the best place would be. Another suggestion was that as there would at some time in the future be housing development, in line with the Neighbourhood Plan, a road could be named after him.

17/42 **Declarations of interest** - Cllrs. Dennis and Ellacott declared their interest in PA17/03477.

17/43 **Public Participation** - Mr and Mrs Sullivan came to talk about their concerns regarding a planning application next to their property (Wringsdown Thatch). PA17/04254 Woodview Cottage. The councillors listened to their concerns.

17/44 **Neighbourhood Plan** update. Mrs Sue Hambly reported. The two public meetings went well with very positive comments from those who attended. Work is in progress. The Site Assessment surveys have now been completed. Meeting of the Steering Group in next few weeks to prepare to finalise work before submitting to CC.

17/45 **Planning** – PA17/ 03085 land south of Danesfield. 2nd May. Although not in our parish, the clerk had contacted the neighbouring property which is. They had no concerns. No objections but some concerns were noted in the response.

PA17/03477 3 Milltown Gardens. 12th May . Both of these were recognised retrospectively. The clerk had contacted all councillors for responses to the applications. It should be noted

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that she did not contact Cllrs. Dennis or Ellacott for a response regarding PA17/03477. No objections

PA17/03594 – Leat Farmhouse. There was much discussion and it was decided that although not against the application in principle there were concerns that the modern front extension is out of character with the age of the building. Vote 5 for this response 1 against.

17/47 **Co option** – It was agreed that the process for co option to fill the councillor vacancy would be started. Notices up and also in newsletter responses to be considered at the next meeting.

17/47 **Finance** - The following cheques were signed

Audit – Date of internal audit is on 30th May

All documentation regarding the audit was checked by the councillors.

The External Audit documents were checked and signed

- a) Annual Governance statement
- b) Accounting statement

The following cheques were signed

c) cheque for £8.99 to Mr J. Dennis for notice board for kiosk.

d) cheque for £67.00 to Dianne Malley for payroll services

e) subscription to CALC, cheque for £192.57

f) cheque to AON UK Ltd for £258.89 for insurance.

Current Balance £3480.89

17/48 **Correspondence** – emails had been forwarded to councillors and reminded that the next network meeting is on 15th June a representative is needed if possible.

17/49 **Next meeting** - 5th June 2017

AOB - PA17/04254 Woodview Cottage. Arrived after the agenda had been submitted but needed a response before the next meeting. This was discussed in the planning section.

Once again there were concerns for the need for a replacement light outside the Old Post Office. The clerk agreed to contact our ward councillor about this area of parking.

Meeting closed at 20.27pm.