

8th February 2016

WERRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 8th February 2016 at 7:00pm

Members 7 Quorum 3

Present: Mr David Bennett (Chairman), Mrs Ann Dennis (Parish Clerk)

Parish Councillors – Mr P. Ellacott, Mr. J. Dennis, Mrs J. Walters, Mr P. Hawke, Mrs H. Price

Apologies: Cllr Mr E. Bailey and Ward Councillor Paynter.

16.010 Minutes of previous meeting held on 4th January 2016 These were approved and signed

16.011 Matters arising - The clerk had been in touch with Highways and since then a resident had contacted the clerk to say that some work had been done on the drainage ditches at Wringsdown. No further news about the unadopted highway at the Old Post Office.

16.012 Declarations of interest - Cllr. Dennis with regard to part of the agenda 16/017 a)

16.013 Public Participation - 1 resident.

16.014 Neighbourhood Plan – The clerk said that there was little to report since the last PC meeting. There was to be a meeting for the steering group on 10th February. Letters had been sent to the land owners with a request for a response by the end of February.

16.015 Review of governance documents - Standing Orders- Internal control – these had been reviewed and no changes were needed. The councillors present signed to say they were in agreement with them.

-Finance regulations and Risk assessment these needed to be altered (new assets and the councillor regular bank statement checks) and would be shown to the councillors at the next meeting.

16.016 Transparency Code – The grant form had been completed and sent to CALC. The scanner chosen by the councillors was included in the grant request although more expensive than recommended (FujitsuS1300i currently £174.99). CALC had queried this but the decision of the councillors to pay the extra had been included on the form and this was accepted by them as reasonable.

16.017 Finance - The councillors were advised that the date for the internal audit was on 1st June. No paperwork had yet been received for the external audit but as soon as this came the councillors would need to make a date to complete this before the internal one.

a) The chairman requested the formal agreement to the raise in the clerks salary to begin at the start of the new financial year. All councillors were in favour. Cllr.Dennis did not vote.

b) a cheque was approved and signed to Mrs A. Dennis £18.00 for the newsletter.

c) a cheque was approved and signed to Mrs A. Dennis £81.36 for the road salt.

d) a cheque was approved and signed to Mr J. Dennis for £27.89 for primer for the kiosk.

e) a cheque was approved and signed to Yeolmbridge Methodist Church for £54.00 for the hire of the hall.

f) Retrospective recognition was made for the cheque to AON Insurance for last years insurance (2015/16) payment of £273.55.

Current balance is £7130.27

D C Bennett 7/3/16

8th February 2016

16.018 - **Correspondence** - Details of the items were given to councillors, many having been emails forwarded by the clerk.

Response was asked to the NPPF consultation by CALC.

16.019 **The next meeting** is on March 7th. A discussion was had to decide on what the date of the AGM should be. April 11th was the decision.

AOB

The clerk asked to be allowed to go to a course in Truro on 10th February organised by Cornwall Council for training for Paperless Planning. This is hands on specifically for all those who manage the planning element in each council. Travel costs would be incurred. Permission was given.

Cllr. Bailey requested that the clerk contact Highways about pot holes at Druyton Bridge and Crossgates by the stables.

The meeting was closed at 7:45pm

D C BENNETT 7/3/16